

**EASTON BOARD OF SELECTMEN
REGULAR MEETING
17 NOVEMBER 2022
6:30 PM
MINUTES**

PRESENT: Scott Allen, Norm Trask, Doug Blackstone, Tammy Beaulier-Fuller and Jim Gardner Town Manager *Chairman Flewelling*

Chairman Flewelling called the regular meeting to order at 6:30 pm

No Public Comment.

Selectmen Allen made the motion to approve the minutes of 17 October 2022 Public Hearing/Regular Meeting. Selectmen Trask seconded the motion. Motion carried 5-0

Selectmen Allen made the motion to approve and sign treasure's warrants #75- #82. Selectmen Beaulier-Fuller seconded the motion. Motion carried 5-0.

Selectmen Blackstone made the motion to approve the financial figures through 10 November 2022. Selectmen Trask seconded the motion. Motion carried 5-0.

Easton Board of Selectmen reviewed the proposed Easton Land Use Ordinance and instructed Town Manager Gardner to meet with the Easton Planning Board. This meeting will lay the foundation for a Spring 2023 meeting between the Easton Board of Selectmen and the Easton Planning Board. So, noted

Easton Board of Selectmen reviewed the email from Heather Bush, Easton Animal Control Officer indicating her resignation from the position of Animal Control Officer. So, noted.

Easton Board of Selectmen reviewed the proposed 2023 County of Aroostook Budget, which indicates an 8% increase. So, noted.

Easton Board of Selectmen review an email from Paul and Dotty Dudley. So, noted.

Easton Board of Selectmen reviewed the EMS Dispatching contract with the City of Presque Isle. So, noted.

Easton Board of Selectmen reviewed an email from Maine Municipal Association Ed McDonald Safety Enhancement Grant program congratulating the Easton Fire Department on the awarding of a \$2600 grant for the purchase of 8 fireman's boots. So, noted.

Easton Board of Selectmen reviewed thank you letters from different organizations. So, noted.

Easton Board of Selectmen reviewed information requested from the Easton School Department. Chairman Flewelling and Selectmen Blackstone informed the remaining members of the Easton Board of Selectmen the information that was supplied by Superintendent Stanley concerning paving of the schools parking lot and the under-construction heating system for both school buildings. Chairman Flewelling stated it was a good meeting with the superintendent and Selectmen Blackstone stated that he agreed to disagree with how the process of paying for the paving and heat system process was conducted, as the process was not what the voters were informed. Town Manager Gardner stated that he now knows where the hiccup in cash flow came from, as he was also in the understanding that the process of the paving was going to be what the superintendent informed the voters.

Easton Board of Selectmen reviewed the invoice from TRANE for the Easton School heating system. So, noted.

During the Manager's Report Town Manager Gardner informed the Easton Board of Selectmen that the 2022-20223 holiday season schedule including closing the Town Office and all departments as follows; 24 and 25 November 2022, 26 December 2022 and 2 January 2023. Town Manager Gardner asked the Easton Board of Selectmen if we could distribute a turkey or ham for Thanksgiving to each full-time employee. Easton Board of Selectmen agreed to allow Town Manager Gardner to allocate a turkey or ham to each full-time employee. Town Manager Gardner asked the Easton Board of Selectmen if they could pick a day for the annual employee/Board of Selectmen Christmas dinner. Easton Board of Selectmen stated that Town Manager Gardner should ask the Town Clerk to come up with proposed dates and contact the Board of Selectmen. Town Manager Gardner informed the Easton Board of Selectmen that the salt was out of the Fire Station Bay and placed up at the Sand/Salt building. Town Manager Gardner also stated that the old vehicles were out of the Highway Garage and are being posted for sale. Town Manager Gardner supplied the Easton Board of Selectmen with a list of building improvements that the Easton Fire Department presented as requested by the Easton Board of Selectmen. Town Manager Gardner stated that there is a problem with the school paydays and holidays. Town Manager Gardner stated that it has always been since he has been Town Manager that payroll and accounts payable were done on Thursday except for thanksgiving. Town

Manager Gardner stated that the Easton School Department had chose to stay with Katahdin Trust Co. which do not do same day deposits so the Easton School employees would have their checks deposited on Saturday if there was a holiday on Friday. Easton School Department through their Chairman requested to two Easton Board of Selectmen that Town of Easton change their policy so that Easton School Department warrant be processed on Wednesday so their checks would be in the bank on Thursday. Town Manager Gardner stated that he was informed by the two Easton Board of Selectmen to do the Easton School Department's warrant on Wednesday instead of the normal Thursday processing. After a short discussion Town Manager Gardner stated that whenever there was a holiday on a Friday during a pay week Easton School Department's warrant would be processed on Wednesday while Town of Easton employees would stay with the original policy.

Selectmen Beaulier-Fuller made the motion to adjourn the meeting at 8:20 p.m. Selectmen Trask seconded the motion. Motion carried 5-0.

Respectfully Submitted,
Jim Gardner
Easton Town Manager