

EASTON SCHOOL BUDGET COMMITTEE ORDINANCE

Section 1. Establishment.

Pursuant to 30-A M.R.S.A Section 3001, a School Budget Committee is hereby established for the Town of Easton, Maine

Section 2. Composition; election (appointment); qualifications; terms; vacancies.

The School Budget Committee shall consist of 15 members who shall be elected (appointed by the Easton Board of Selectmen) and who shall be registered voters of the Town. No other official or employee of the school may be a member. Members shall be appointed annually, except that they shall continue in office until their successors are elected (appointed). Vacancies shall be filled within 90 days by appointment of the Easton Board of Selectmen for the unexpired term.

Section 3. Officers; meetings; quorum; procedure.

The Committee shall annually elect a Chairman and a Secretary from among its members. The Chairman shall call meetings as necessary or when so requested by a majority of the members or the municipal officers. A quorum necessary to conduct business shall consist of at least a majority of members. The Chairman shall preside at all meetings. The Secretary shall maintain a record of all proceedings including all correspondence of the Committee. All meetings and

records shall be subject to the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-410. The Committee may adopt rules of procedure not inconsistent with this ordinance.

Section 4. Powers and duties; authority; recommendations; official cooperation.

The Committee shall have the following powers and duties:

- a. To meet annually with the Easton School Board prior to the annual Town School Budget meeting to review and make recommendations on the annual operating budget as proposed by the School Board and Superintendent;
- b. To review and make recommendations on annual capital expenditures as proposed by the School Board and Superintendent;
- c. To review and make recommendations on supplemental appropriations and expenditures and other budgetary action whenever proposed by the School Board and Superintendent;
- d. To make such other recommendations on fiscal matters as it may from time to time deem advisable

The committee's authority shall be advisory only. Any recommendations on a matter requiring town meeting action shall be printed with the article in the warrant and on the ballot, if any, along with such other recommendations as may be included by the school board or required by law. The School Board and Superintendent shall cooperate with and provide the Committee with such information as may be reasonably necessary and available to enable it to carry out its functions under the ordinance.