

**TOWN OF EASTON  
BOARD OF SELECTMEN  
REGULAR MEETING  
WEDNESDAY, JANUARY 15, 2025  
6:30 PM  
EASTON TOWN OFFICE  
MINUTES**

PRESENT: Bruce Flewelling, Norm Trask, Doug Blackstone, Cheryl Clark and Tammy Beaulier-Fuller.

1. Chairman Flewelling called the meeting to order at 6:30 PM
2. There was no public comment
3. It was moved by Norm Trask and seconded by Tammy Beaulier-Fuller to approve the minutes of December 9, 2024, regular Board of Selectmen's meeting. Motion carried 4-0.
4. It was moved by Norm Trask and seconded by Doug Blackstone to approve and sign treasurer's warrants #69-#73. Motion carried 4-0.
5. It was moved by Doug Blackstone and seconded by Tammy Beaulier-Fuller to approve the financial figures through January 13, 2025. Motion carried 4-0.
6. Reviewed and discussed Easton School Department's financial statement as of 12/31/2024.
7. It was moved by Norm Trask and seconded by Doug Blackstone to move \$1,335.64 from Highway Department Budget to Insurance Budget to address shortfall. Motion carried 4-0.
8. The FY2026 budget was discussed, and suggestions were made. Changes will be made, and an updated budget will be provided at the February 10, 2025 meeting. It was moved by Tammy Beaulier-Fuller and seconded by Norman Trask to go forward with a 16 ½ month budget to change the fiscal year from 2/16 – 2/15 to 7/1 – 6/30. A public hearing will be held in March 2025 to inform the residents. Motion carried 4-0.
9. Reviewed more detailed quote from Carlisle Electric for light and outlets in bottom bays of Fire Department Building. It was moved by Tammy Beaulier-Fuller and seconded by Norman Trask to accept this quote and have the work performed with the expense charged to the Fire Department Budget. Motion carried 4-0.
10. It was moved by Tammy Beaulier-Fuller and seconded by Norman Trask to adopt the proposed Code of Ethics Policy. Motion carried 4-0.
11. It was moved by Tammy Beaulier-Fuller and seconded by Norman Trask to adopt the proposed Disbursements Policy. Motion carried 4-0.
12. It was moved by Tammy Beaulier-Fuller and seconded by Norman Trask to adopt the proposed Financial Procedures Policy. Motion carried 4-0.
13. Reviewed letter from Jim Shaw regarding issuing 6% for the sale of lots 15 and 18 to Bindar Construction in May 2024. So noted.

14. Reviewed and approved draft contract from BRSA. It was moved by Bruce Flewelling and seconded by Tammy Beaulier-Fuller to take the 25% that will be invoiced from surplus. Motion carried 4-0.

15. Manager's items:

- It was moved by Doug Blackstone and seconded by Tammy Beaulier-Fuller to add an article to the town meeting warrant to close the end of the Hersom Road (Brooks Hill).
- It was moved by Norman Trask and seconded by Doug Blackstone to go into executive session for personnel reasons at 7:40 PM. Motion carried 4-0. It was moved by Norman Trask and seconded by Doug Blackstone to come out of executive session at 8:08 PM. Motion carried 4-0. It was moved by Norman Trask and seconded by Bruce Flewelling to personally deliver a letter to the Fire Chief and Assistant Fire Chief with notice and terms of probation. Motion carried 4-0.

16. Selectmen's Items: None

It was moved by Tammy Beaulier-Fuller and seconded by Norman Trask to adjourn at 8:55 PM.